

JUNIOR CLASS FAIR ENTRY

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JUNIOR CLASS FAIR ENTRY

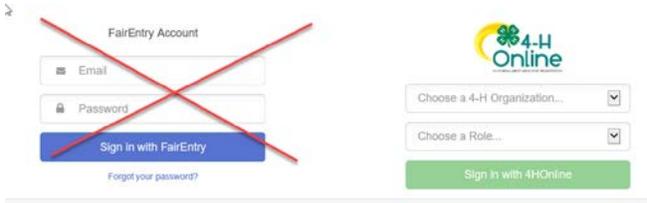
LOGGING IN

Go to WinnebagoCountyFairOnline.com

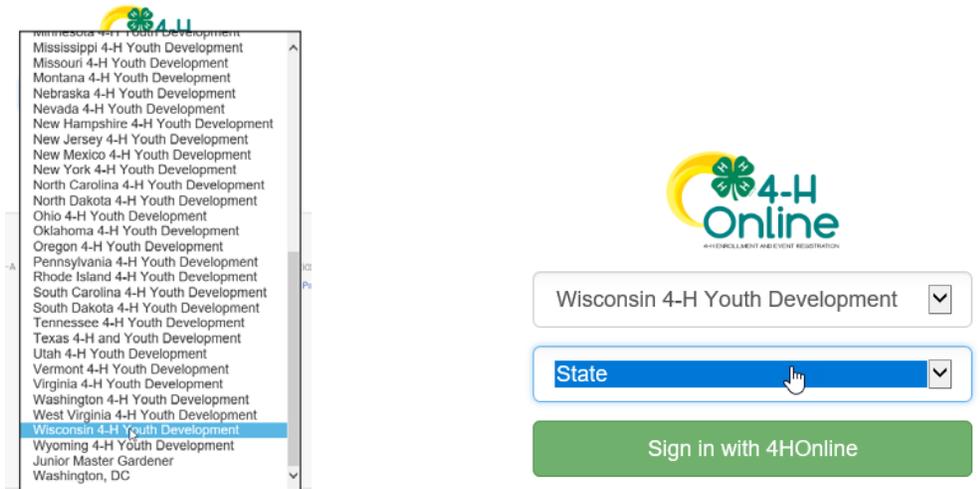
Click on Exhibitors at the top of the page, then choose FairEntry Login under Youth Exhibitors (Junior Class).



Sign in using 4-H Online. Click the Green Sign In with 4HOnline button **NOT** the sign in area below that.



Choose Wisconsin 4-H Youth Development, then Wisconsin for the state. This will bring you to the 4-H login screen. Login with your 4-H login and then you will be directed to the FairEntry site.



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CHOOSING THE ENTRIES

Next to the child's name chose Create Entry

Exhibitors being registered

There are 0 exhibitors in the process of being registered

Register an Exhibitor

Previously Registered Exhibitors

The registration information for an Exhibitor in this list cannot be edited but you can add new Entries.

Create Entry

Click Continue to Entries

Please review the exhibitor registration.

Continue to Entries

Personal Details Edit

First Name Kimberlee

Contact Info Edit

Email packcoach@gmail.com

Click Select next to the Department you would like to enter

124 Mechanical Projects - Open	Select
125 Foods & Nutrition - Open	Select
126 Clothing - Open	Select
127 Knitting or Crocheting - Open	Select
128 Home Furnishings - Open	Select

Click Select next to the Class you would like to enter

Department 115 Flowers & House Plants - Open Change

115A: Cut Flowers	Select
115B: House Plants	Select
115C: Special Outdoor Plants	Select

Click Choose

Choose Department and Division

Department 115 Flowers & House Plants - Open Change

Division 115B: House Plants Change

Cancel Choose

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Check all the entries you would like to enter in this class. Read the fair book to see if there is a limit on the amount of entries in a specific Department

Class or Classes
<input checked="" type="checkbox"/> 115B01: African Violet, Single
<input type="checkbox"/> 115B02: African Violet, Double
<input type="checkbox"/> 115B03: Trailing or Vining Plant
<input type="checkbox"/> 115B04: Fern
<input type="checkbox"/> 115B05: Foliage Plants - Grown for Greenery
<input type="checkbox"/> 115B06: Foliage Plants - Flowery and Colorful
<input type="checkbox"/> 115B07: Cactus and Succulents
<input type="checkbox"/> 115B08: Succulent, 3 or more
<input checked="" type="checkbox"/> 115B09: Jade
<input type="checkbox"/> 115B10: Dish Gardens
<input type="checkbox"/> 115B11: Terrariums
<input type="checkbox"/> 115B12: Garden Sculpture
<input type="checkbox"/> 115B13: Other House Plants

Choose Create Entries once you have reviewed all the items you have chosen for that specific department.

Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 1 entries will be created with the following information:

Department	2019 Winnebago County Fair - Junior Class
Division	22 Woodworking
Club	Poygan Go-Getters 4-H
Animal(s)	No Animals

Entry Classes

- 22A104: Letter or Napkin Holder

[Cancel](#) [Create Entries](#)

Click Continue and repeat for each Department

Choose Add an Entry to continue to another department


2 Entries **4HOnline** [Add an Entry](#)

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ANIMAL ENTRIES

Please note:

When entering animal entries you must have your information for the animals ready. This information may include, but not be limited to:

- Vaccination dates and types
- Scrapies #
- Premise ID
- Dairy Cattle – Sire and Dam information

If a required field is not applicable to your animal entry (ex: dog requiring a premise code then enter NA)

Also note – If you enter NA into something that is required for your entry you CANNOT go back in and change it later. This entry will not be valid. ***YOU MUST ENTER ALL REQUIRED ANIMAL INFORMATION AT THE TIME OF ENTRY.***

While in the specific entry at the lower left will be an area to enter an animal. Choose this and follow the prompts to enter the data for a specific animal.

The screenshot shows a form for adding an animal. At the top, there is a text input field labeled "Animal(s)" with a blue "Add Animal" button to its right. Below this, there is a section titled "Allowed Animal Types:" with a list containing "Goat, Dairy". At the bottom, there are three radio button options: "Enter a single animal" (which is selected), "Enter a pen of animals", and "I will specify animal(s) later". Two green arrows are overlaid on the image: one points from the "Add Animal" button to the "Animal(s)" field, and the other points from the "Enter a single animal" radio button to the left.

MULTIPLE CHILDREN ENTRIES

If you have multiple children to enter choose Register another Exhibitor and follow steps from page 2. Repeat for each additional exhibitor and then follow directions at the bottom of page 4

DO NOT CLICK CONTINUE TO PAYMENT UNTIL ALL THE CHILDREN ARE ENTERED.

The screenshot shows a payment screen. At the top, there is a progress bar with three steps: "Exhibitors" (completed), "Entries" (current step), and "Payment" (upcoming). To the right of the progress bar, the amount "\$0.50" is displayed. Below the progress bar, there is a message: "There are 2 entries belonging to 1 exhibitor in this invoice." Below this message, there are two buttons: "Register another Exhibitor" (with a plus icon) and "Continue to Payment" (with a right arrow icon). A green arrow points from the "Continue to Payment" button back to the "Register another Exhibitor" button.

**If you accidentally hit Submit after the first child email winnebagocountyfairquestion@gmail.com and let us know. The administrator will go in and approve the entered child and let you know when you can enter the other(s).

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CHANGING CLUB ON AN ENTRY

If you want to change the club or delete an entry, this has to be done before submission. (This may happen if your child is showing expo exhibits under 4-H and animal under FFA for example)

Locate the entry you want to change the club, click edit to the right in that entry

1 Entry 4HOnline

#3807	Department	35 Junior Educational Booths
	Division	35C: Record Books
	Class	35C102: Display of Personal Record Keeping

Edit

To change the Club click the Edit to the right of club

Entry #3807

Winnebago • Poygan Go-Getters

Department	35 Junior Educational Booths
Division	35C: Record Books
Class	35C102: Display of Personal Record Keeping

Delete this Entry

Entry #3807 is good to go.

Club Poygan Go-Getters Edit

Additional Questions

There are no questions or answers.

Back to Entries

Choose the organization you want and then choose Continue

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.

Selected Club: Poygan Go-Getters 4-H

Search... Club/Chapter

- Community Church Youth Group Other
- Cub Scout Pack 3038 Other
- Omro FFA FFA
- Oshkosh North FFA FFA
- Oshkosh West FFA FFA
- Poygan Go-Getters (Winnebago) 4-H
- Ripon FFA FFA

10 total clubs are available
Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

Continue

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DELETING AN ENTRY

If you want to delete an entry, this has to be done before Submission.

Locate the entry you want to delete, click edit to the right in that entry

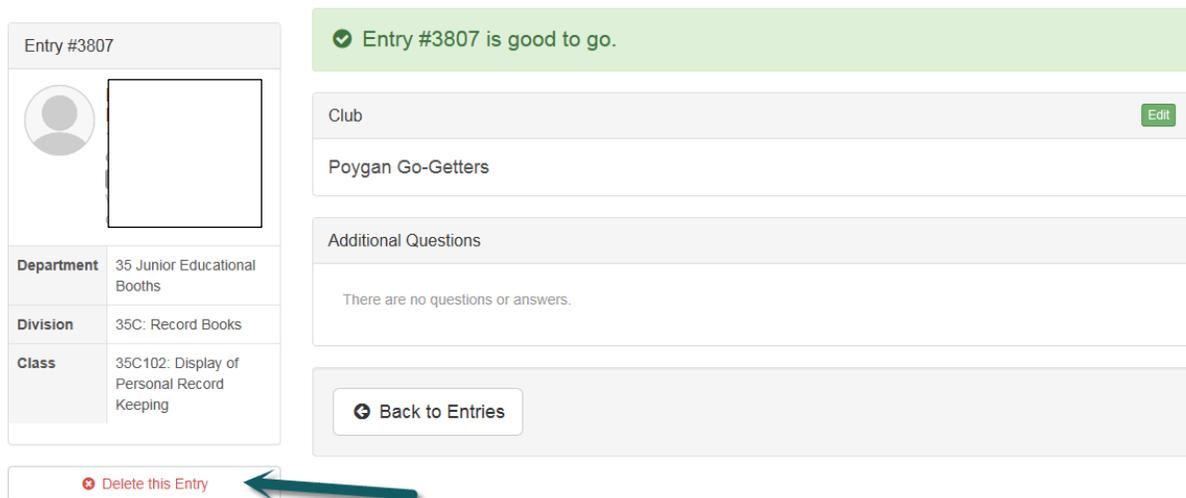


The screenshot shows a user profile with a search bar, a '+ Add an Entry' button, and a list of entries. The entry #3807 is selected, showing details in a table:

#3807	Department	35 Junior Educational Booths
	Division	35C: Record Books
	Class	35C102: Display of Personal Record Keeping

To the right of the table is an 'Edit' button with a pencil icon, which is highlighted by a red arrow.

Click the button at the lower left under the child information is a button in red writing that reads Delete this Entry.



The screenshot shows the details for entry #3807. At the top, a green banner says 'Entry #3807 is good to go.' Below this is a 'Club' section with 'Poygan Go-Getters' and an 'Edit' button. An 'Additional Questions' section shows 'There are no questions or answers.' At the bottom, there is a 'Back to Entries' button and a 'Delete this Entry' button with a red 'x' icon, which is highlighted by a red arrow.

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SUBMITTING COMPLETED ENTRIES

When finished with all the entries for your child(ren) Click Continue to Payment and review your entries (reference page 7 if you want to delete an entry) continue until you see the Submit button, click the submit button.

Exhibitors | Entries | Payment | \$0.50

There are 2 entries belonging to 1 exhibitor in this invoice.

Register another Exhibitor

Everything looks good!

Continue to Payment

Invoice | Summary | Detail

Individual Exhibitor: [Redacted] \$0.50

Total: \$0.50

Continue

YAY! You're done 😊

See you at the fair!!