

OPEN CLASS

LOGGING IN

Go to WinnebagoCountyFairOnline.com

Click on Exhibitors at the top of the page, then choose FairEntry Login under Adult Exhibitors (Open Class).



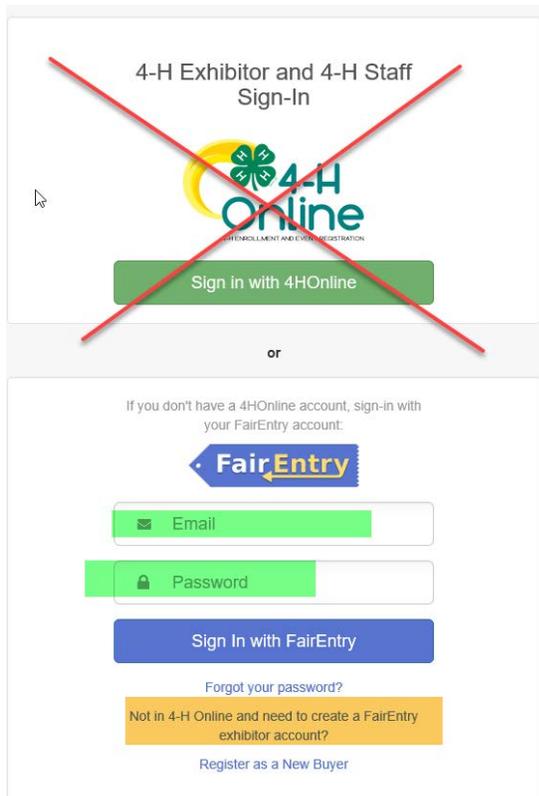
Adult Exhibitors (Open Class)

All exhibitors must be residents of Winnebago County

- 2020-2021 Open Class Fair Premium Book (Coming Soon)
- Fair Entry Instructions (Coming Soon)
- [Fair Entry Log In](#) (Currently CLOSED)

Sign in using your existing FairEntry account (highlighted in green below) or register as a new exhibitor (highlighted in orange below).

Do **NOT** use the Green 4-H Online button to sign in.



OPEN CLASS

CHOOSING THE ENTRIES

Next to your name choose Edit

Exhibitors being registered

There is one exhibitor in the process of being registered [+ Register an Exhibitor](#)

 Brzowski, Kimberley [Edit](#)

Click Continue to Entries

Please review the exhibitor registration. [Continue to Entries](#)

Personal Details [Edit](#)

First Name

Contact Info [Edit](#)

Email

Click Select next to the Department you would like to enter

124 Mechanical Projects - Open	Select
125 Foods & Nutrition - Open	Select
126 Clothing - Open	Select
127 Knitting or Crocheting - Open	Select
128 Home Furnishings - Open	Select

Click Select next to the Class you would like to enter

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Department	115 Flowers & House Plants - Open	Change
115A: Cut Flowers		Select ↗
115B: House Plants		Select ↗
115C: Special Outdoor Plants		Select ↗

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Click Choose

Choose Department and Division

Department	115 Flowers & House Plants - Open	Change
Division	115B: House Plants	Change

[Cancel](#) [Choose](#)

Check all the entries you would like to enter in this class. Read the fair book to see if there is a limit on the amount of entries in a specific Department

Class or Classes
<input checked="" type="checkbox"/> 115B01: African Violet, Single
<input type="checkbox"/> 115B02: African Violet, Double
<input type="checkbox"/> 115B03: Trailing or Vining Plant
<input type="checkbox"/> 115B04: Fern
<input type="checkbox"/> 115B05: Foliage Plants - Grown for Greenery
<input type="checkbox"/> 115B06: Foliage Plants - Flowery and Colorful
<input type="checkbox"/> 115B07: Cactus and Succulents
<input type="checkbox"/> 115B08: Succulent, 3 or more
<input checked="" type="checkbox"/> 115B09: Jade
<input type="checkbox"/> 115B10: Dish Gardens
<input type="checkbox"/> 115B11: Terrariums
<input type="checkbox"/> 115B12: Garden Sculpture
<input type="checkbox"/> 115B13: Other House Plants

Click Continue and repeat for each Department

Make your Club and Class selections to continue.

[Continue](#)

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ANIMAL ENTRIES

Please note:

When entering animal entries you must have your information for the animals ready. This information may include, but not be limited to:

- Vaccination dates and types
- Scrapies #
- Premise ID
- Dairy Cattle – Sire and Dam information

If a required field is not applicable to your animal entry (ex: dog requiring a premise code then enter NA)

Also note – If you enter NA into something that is required for your entry you CANNOT go back in and change it later. This entry will not be valid. ***YOU MUST ENTER ALL REQUIRED ANIMAL INFORMATION AT THE TIME OF ENTRY.***

While in the specific entry at the lower left will be an area to enter an animal. Choose this and follow the prompts to enter the data for a specific animal.



Animal(s)  [Add Animal](#)

i Allowed Animal Types:
• Goat, Dairy

Enter a single animal 

Enter a pen of animals

I will specify animal(s) later

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DELETING AN ENTRY

If you want to delete an entry, this has to be done before Submission.

Locate the entry you want to delete, click edit to the right in that entry

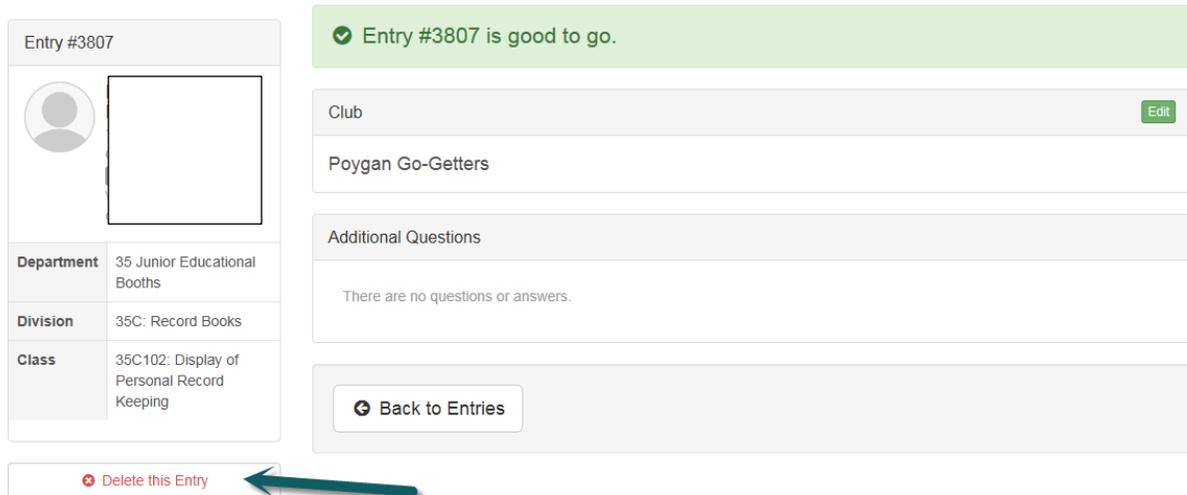


The screenshot shows a user profile at the top with a name field and a green 'Add an Entry' button. Below the profile is a table of entries. The first entry is #3807, with the following details:

#3807	Department	35 Junior Educational Booths
	Division	35C: Record Books
	Class	35C102: Display of Personal Record Keeping

To the right of the entry details is an 'Edit' button with a pencil icon. A red arrow points to this button.

Click the button at the lower left under the child information is a button in red writing that reads Delete this Entry.



The screenshot shows the details for entry #3807. At the top, there is a green notification bar that says 'Entry #3807 is good to go.' Below this is a 'Club' section with the name 'Poygan Go-Getters' and an 'Edit' button. The 'Additional Questions' section is empty, with the text 'There are no questions or answers.' At the bottom, there is a 'Back to Entries' button. A red arrow points to a 'Delete this Entry' button located at the bottom left of the entry details.

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SUBMITTING COMPLETED ENTRIES

When finished with all the entries for your child(ren) Click Continue to Payment and review your entries (reference page 7 if you want to delete an entry) continue until you see the Submit button, click the submit button.



The image shows a progress bar with three steps: 'Exhibitors', 'Entries', and 'Payment'. The 'Entries' step is currently active and highlighted in green. To the right of the progress bar, the amount '\$0.50' is displayed. Below the progress bar, there is a message: 'There are 2 entries belonging to 1 exhibitor in this invoice.' Below this message are two buttons: 'Register another Exhibitor' and 'Continue to Payment'. A blue arrow points from the 'Continue to Payment' button in the progress bar to the 'Continue to Payment' button in the message area. Above the 'Continue to Payment' button in the message area, there is a green box with the text 'Everything looks good!'.



The image shows an invoice summary table. The table has two columns: 'Individual Exhibitor:' and '\$0.50'. The total amount is '\$0.50'. Below the table is a green button labeled 'Continue' with a right-pointing arrow. A blue arrow points from the 'Continue' button in the table to the 'Continue' button below it.

Invoice		Summary	Detail
Individual Exhibitor:		\$0.50	
		Total:	\$0.50

YAY! You're done 😊

See you at the fair!!